

The Kerala Ceramics Limited

(A Government of Kerala Undertaking)



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TENDER FORM

TENDER NO: 71/P&S/19-2007.11.2019

Sealed competitive tenders are invited from owners of TOYOTA Innova 2.4 V full option /2.4 Z full Option, Manual drive having the following specification for our Company use, on monthly rental basis, for a period of one year.

- a. Year of manufacturing : 2018 and later**
- b. Seating capacity : 7 and above**
- c. Cubic capacity : 2494cc or above**
- d. Colour : White**

Those who download the Tender Documents should enclose a DD for Rs.100 + 12% GST+1% flood cess as Tender Form fee. Tenders submitted without Tender Form fee will not be considered. **Last date for**

submission of Tender Form: 15.11.2019, 3pm

Tender Opening Date & Time: 15.11.2019, 3:30pm

Rate for One Month (Without Driver and Diesel)	Rs. _____/Month (In figures) Rupees _____per Month (In Words)
Additional charge per Km on exceeding 1500 km	Rs. _____/Km (in figures) Rupees _____per Kilometer (In Words)

DETAILS OF BIDDER

Name of the Bidder	
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Address	
Contact Telephone Mobile No: Email Id:	
PAN No:	
Details of Vehicle Make Model Year Of Manufacture Odometer Reading	

TERMS AND CONDITIONS

1. The scope of work includes providing on monthly rental basis one Innova car/Innova 2.4 V full option /2.8 Z full Option having the above mentioned specifications. Of better running condition, with experienced and well- behaved drivers for a minimum run of around **1500 Km per month** each. In case the vehicle is not available due to mechanical breakdown or any other reason, the contractor is liable to make alternate arrangements to provide another vehicle fulfilling the conditions laid down under the scope of work mentioned above at his risk and cost
2. The vehicle should have valid Comprehensive insurance coverage etc. And the Contractor is liable for the remittance of taxes and insurance for the vehicle.
3. The Diesel Charges will be given by us after producing the Original Diesel Bills.
4. The contractor or the men appointed by him shall be held responsible for any loss or damage for company's property or of the public, if caused by his vehicle or men Also.
5. The contract is for a period of one year from the date of issue of Work Order. However, TKCL reserves the right to terminate the contract at any time without assigning any reason, for which no compensation shall be claim/paid. TKCL also reserves the right to extend the contract for further period with the contractor at the same rates, terms and conditions.

6. All the expenses related the maintenance of the Car, tax, insurance or any other expenses should be in contractor's account. The contractor shall comply with all statutory rules, Orders of Government, Local Authorities etc.
7. In case of any break down of the vehicle, while in Company use, the contractor is responsible to make immediate arrangements for providing alternate vehicle to the Company at his risk and cost. If the contractor fails to arrange alternate arrangements, Company will make alternate arrangements. In such cases, the additional expenses in this regard shall be recovered from the defaulter.

8. Offer should accompany photocopies of the authentic documentary proof of ownership, fitness, remittance of Road Tax, comprehensive insurance coverage, etc of the vehicle intended to provide by the tenderer. However, the successful tenderer should produce the originals of all the above documents for our verification and acceptance before our awarding the contract.
9. All the expenses related to the maintenance of the Car, tax; Insurance or any other expenses should be in contractor's account.
10. In case of any break down of the vehicle, while in Company use, the contractor is responsible to make immediate arrangements for providing alternate vehicle to the Company at his risk and cost. If the contractor fails to arrange alternate arrangements, Company will make alternate arrangements. In such cases, the additional expenses in this regard shall be recovered from the defaulter.

11. All statutory taxes and duties will be deducted from contractor's Bill.
12. No enhancement of rates will be entertained during or after the contract period.

13. The company also reserves its right to accept or reject any tender without assigning any reason whatsoever.
14. Conditional / Incomplete bids shall not be considered.
15. **Tender Form Fee: Rs.100/- + 18% GST**
16. Payment will be effected monthly within 15 days after the receipt of certified Bill.
17. Legal jurisdiction of the contract is restricted to the courts at Kollam only.

S/d

DEPUTY MANAGER (COMMERCIAL)

I/We have clearly studied the Scope of Work and hereby accept all the above terms and conditions in its entirety.

Place :

Date :

Seal

Signature :

Name :